

WINTERBOURNE PARISH COUNCIL

You are summoned to attend a meeting of **Winterbourne Parish Council** to be held in Ron Burton room of the Glebe Hall, Winterbourne Earls, Salisbury, Wiltshire SP4 6HA on **Wednesday 19th September 2012 at 7.30pm** to transact the following business:

1.	To receive apologies
2.	Declarations of Interest
3.	Minutes To approve as a correct record, the meeting of the Parish Council held on July 18 th 2012
4.	Visit by Jenny and Henry Head of the Village Link (VL) magazine and to discuss VL related matters
5.	Visit by Wendy Leat, local PCSO
6.	Matters arising from the last meeting <ul style="list-style-type: none"> • Snow Warden and weather response plan – confirmation of visit in October by WC representative • Letter from Parishioner regarding blind exit from Gaters Lane, Winterbourne Dauntsey onto the C56 Portway – update from Cllr Hewitt/Highways
7.	Finance <ul style="list-style-type: none"> • Approval of August and September statement • Invoices for approval: Clerk expenses, Hurdcott Landscapes £512.20 invoice 2134, Jenny Head £70.50 (VL Editor fee and expenses), R M George & Son £2,388.00 (allotment related works), Mazars £162 (annual audit fee), Hurdcott Landscapes £571.20 invoice 2174 (July maintenance and cut hedge at Glebe field and Tanners Close), Post Office Counters £7.80 (HMRC quarterly payment for the Clerk), Diocese of Salisbury £207 (rent for half year ending 28 Sept 2012) • Mazars – external audit report – notification of result with confirmation of accounts being available to members of the public for inspection upon request
8.	Review of Parish Clerk working hours
9.	Reports from : <ul style="list-style-type: none"> • Wiltshire Council Unitary Councillor Michael Hewitt and to include CATG September meeting • Cllr David Baker – BVAPC meeting of 30th August 2012 • Speed Group meeting of the 6th September – Cllr Shepherd, Cllr R Baker and Cllr D Baker
10.	Planning
11.	Code of Conduct: further discussion as to whether to adopt (i) the NALC Code of Conduct or (ii) the Wiltshire Code of Conduct or (iii) a Parish Council own Code of Conduct
12.	Highways and Footpaths <ul style="list-style-type: none"> • Footpath 5 - consideration of re-siting • Ford at Green Bridge – concerns to be raised regarding vehicle usage at the site – Cllr Shepherd • Broken Cross Bridge – update from public meeting held on 24th July 2012 and any other available updates • Annual Footpath Walk to be held on 30th September 2012 and consideration of request for donation from Scout group • Concern of tree located near to No 3 Sherfield adjacent to A338 – Cllr Atkinson • Bus shelter at Hurdcott – damage to on 11.9.12 and consideration of repair/replacement
13.	Neighbourhood Plan (NP) <ul style="list-style-type: none"> • Consideration of public meeting, formation of working group
14.	Amenity Matters and including the Allotments <ul style="list-style-type: none"> • Play area update/proposed works – Cllr Atkinson/Cllr R Baker
15.	Maintenance contract – plans for 2013
16.	Correspondence <ul style="list-style-type: none"> • Communication from the Trustees of Salisbury Gospel Halls Trust regarding offer of possible donation to the Parish • Letter from Parishioner regarding “unnatural and noxious smell of pig effluent” in the Parish and The Grange concerning apparent noise disturbance of business conducted there • Email communication from Parishioner regarding the play area • Fields in Trust – application form to be completed – Clerk/Cllr Atkinson • Letter from Parishioner regarding concerns of vehicle usage/parking at Tanners Close
17.	Confirmation of date of next meeting: 17 th October 2012

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